



Our Town Levels

7.2
digit
strategy

This page includes a selection of levels as a guide

Skills <i>Completed with little assistance</i>	Level 4	Knowledge and Understanding <i>Can explain to someone else</i>
Plan your quiz, deciding which type of resources you may need to find.		Understand the differences between quizzes and questionnaires.
Use the Internet and other methods to find suitable text and graphics.		Know when to use a quiz or questionnaire.
Record the resources, web addresses and other useful information you have found.		Know how / what to record from a web site so that it can revisited.
Share the quiz with friends & family using electronic means e.g. e mail or shared area on a network.		Be aware of personal data and its security. Know the type of questions that are appropriate.
Use a word processor and its basic tools to create a set of questions or a simple quiz.		Understand that questions can be written using a range of styles, e.g. open / closed questions.
Format the quiz to include: <ul style="list-style-type: none">• A title, space for name, address• Question numbers• Font style, size, colour, etc		Understand that the style of the quiz will depend upon who will be using it. Have you produced a quiz for adults, children or both?
Create an answer sheet / marking scheme.		Know that the answer sheet must be clear and easy to understand.
Use the Internet to find online quizzes and questionnaires.		Be able to complete an online quiz / questionnaire, knowing which parts to fill in and which are not required.
Working towards higher levels		
The quiz has been designed so that there are places for answers, e.g. tick boxes or lines of certain length. This should help the person completing the quiz to know the type of answer to put e.g. giving boxes or spaces for dates __ / __ / ____ or [] / [] / [] []		Understand that if a question is poorly presented it may: <ul style="list-style-type: none">• Not be answered• Have several possible answers• Be difficult to understand• Be ambiguous or misleading.
Create and edit your own resources for the quiz, e.g. digital photographs of local features.		In more depth, be able to describe quizzes, questionnaires and samples.
Use images / pictures to improve the variety of questions used, e.g. spot the difference questions.		Understand the importance of sample size when analysing information.