













Quick View

There are 3 parts to this lesson:

1	Introduction: Question styles	   
2	Writing the quiz	     
3	Plenary: Lesson review - looking at examples	 
	Homework: Answering quizzes	

Delivery

1. Introduction: Question styles

Recap the important teaching points from last lesson:

- When and where a quiz would be used
- When and where a questionnaire would be used
- Differences between a quiz and a questionnaire
- Collecting resources

The purpose of this introduction is to help pupils structure suitable questions for their quiz.

Discuss:

- The various types of questions and their suitability for a quiz
- The audience that will be completing the quiz
- The purpose of the quiz (light hearted, serious, factual, historical, etc.)

Show pupils the presentation about question structure. It includes an example quiz. There are **notes2a** to accompany it.

Group activity

Show **presentation2a** on a large screen

Individual

Pupils view their own version in **activity 2 / start**

Show pupils the language cards **language2** for this lesson.

2. Writing the quiz

Pupils should use a word processor to create their quiz.

Some pupils may require help with the following skills:

- Formatting text
- Inserting an image
- Using tabulation
- Using symbols
- Applying headers and footers

Remind pupils that skills can be accessed through their activities.

Give out **worksheet2b** - writing the quiz.

Pupils should complete the quiz during this lesson and print out some copies for the homework activity (or one copy and then photocopy).

3. Plenary: Lesson review - looking at examples

Review the lesson and share examples of pupils' quizzes.

Develop this activity by:

- Discussing any problems or problem areas
- Showing good examples of questions and discussing why they are good

Homework:

Ask pupils to print out copies of their quiz and then to arrange for them to be filled in by family and friends. It may be more appropriate to print 1 copy and then photocopy it.

You may feel it appropriate to provide the homework sheet in electronic format for those pupils with computer access at home. Consideration should then be given to:

- How they would return the work and the style - electronic or printed
- Virus protection
- Authenticity of the work

Objectives

Finding information, communicating & evaluating

Pupils should be able to:

- create information from data for specific purposes and audiences, and recognise how the presentation of information can affect its validity and bias
- combine and refine information and data sources to answer and pose questions
- design a questionnaire or data-collection sheet to collect relevant data
- develop closed questions which will lead to specific answers in a suitable form – e.g. text, numbers – and act safely and responsibly in seeking information
- use digital communication to share information and collaborate with others for a purpose
- recognise the risks associated with the sharing of personal information digitally and to take actions to protect themselves
- select ICT tools which will support the development and accuracy of their work, and learn the benefits of checking, correcting and refining their work as it progresses

Pupils should be taught to:

Use a word processor, including:

- Formatting text.
- Inserting an image.
- Using tabulation.
- Using symbols.
- Applying headers and footers.
- Check for spelling and grammatical errors.
- Print.

Preparation

Have you:

- Identified the key elements of this lesson
- Understood the school ICT policy in the areas that may affect this lesson
- Thought about the seating arrangements for any large group demonstration
- Checked that the whiteboard or large screen has been set up
- Prepared any extra work to be used for differentiation
- Prepared any work that teaching assistants may require
- Looked at the sample demonstrations and are familiar with their content
- Reviewed / copied any handouts for the lesson
- Practised the skills required that need demonstrating
- Prepared any key word displays

Required IT skills for this lesson: Demonstrations are available in the unit

Using a large screen / whiteboard

Using Microsoft Word or any other suitable word processor

Printing / photocopying

Differentiation & Extension

Consider the following for some pupils:

- Examples of good and bad question structure
- Examples of different styles of quizzes
- Examples of 'online' web quizzes
- Individual help for word processing skills
- Organisation of printing / photocopying for homework

The following resources are available to pupils. Printable versions are available by accessing the 'all resources' within each lesson. These may be useful for reinforcement, extension or general support.

- 2 Wordsets with audio support
- 2 Wordsearch activities
- 2 Interactive crosswords

Homework & Language

Homework:

Ask pupils to print out copies of their quiz and then to arrange for them to be filled in by family and friends. It may be more appropriate to print 1 copy and then photocopy it.

You may feel it appropriate to provide the homework sheet in electronic format for those pupils with computer access at home. Consideration should then be given to:

- How they would return the work and the style - electronic or printed
- Virus protection
- Authenticity of the work

Language for learning:

quiz

question

misleading

inappropriate

Resources

For this lesson:

You will need:

- Large screen display or whiteboard
- Access for pupils to **Unit 7.2 > Activity 2**
- Microsoft Word or any other suitable word processor

Teacher Resources:

These are accessed by opening the **Teacher Resources File** on the CD (or network).



By default, the teacher PowerPoint resources are linked to Microsoft 2000 files although Microsoft '97 and HTML versions are also available from within the resources folder. Pupils will access a PowerPoint Show.

Resource Description	Filename	Format
Language Cards	language2	Word PDF
Presentation on Question Construction	presentation2a	PowerPoint
Notes on presentation	notes2a	Word PDF
Worksheet on writing the quiz	worksheet2b	Word PDF
Activity sheet	task2	Word PDF
Summary sheet	summary2	Word PDF

Pupil Resources:

These are accessed by opening the **Pupil Resources File** on the CD (or network).

Resource Description	Filename	Format
Pupil activity sheet	task2	Word PDF
Summary sheet	summary2	Word PDF
Worksheet on writing the quiz	worksheet2b	Word PDF